

Commission on Accreditation for Law Enforcement Agencies, Inc.



“Recent Standards Manual & Program Updates”

**For the time period of November 2021 through November 2022
CALEA Fall Conference: November 16 – 19, 2022**



AGENDA



1. Function of the Standards Review and Interpretation Committee (SRIC).
2. Review program standards changes in past 12 months.
3. Provide programming updates and suggested courses of action as appropriate.

How To Review This PowerPoint



Relating to item #2 in the previous slide, as you go through this PowerPoint, you will be provided with what program updates occurred from each of the last years previous conferences leading up to and through the Fall Conference in November 2022. This document will be placed on the CALEA website under the client-only section under Client Resources.

How To Review This PowerPoint



For example, this PowerPoint contains the results of what the Commission finalized for each of our programs after the conclusion of the following conferences:

Fall Virtual – November 2021

Spring Orlando Conference – March 2022

Summer Chicago Conference – July 2022

Fall St. Louis Conference – November 2022

STANDARD REVIEW AND INTERPERATION COMMITTEE (SRIC)

1. It is comprised of (11) CALEA Commissioners who are professionals and experts in the field of public safety.
2. Continually review standards.
3. Add, revise or delete standards when necessary.
4. Provide “formal” interpretations.





CALEA Commission Bylaws - Section 8.3

“This Committee will consider and act upon requests to revise the text of the standards manuals, and will recommend to the full Commission amendments to and deletions of existing standards, commentaries, levels of compliance, glossary terms, official interpretations and introductory narratives; as well as additions of new standards, commentaries, levels of compliance, glossary terms, official interpretations and chapters. The Committee will also review and act on waiver requests, conduct hearings and rule on appeals of staff decisions, enforce compliance with standards, and interpret standards.”



CALEA Commission Bylaws - Section 8.3

“Following Committee and Commission preliminary approval, staff will submit recommendations to credentialed agencies, agencies in self-assessment that request an opportunity to comment, the four founding associations, and other organizations as appropriate. Replies will be analyzed by staff and revisions made as necessary. Staff's recommendations will be submitted to the Standards Review and Interpretations Committee for approval and then to the Commission for final approval. Following final approval by the Commission, amendments will be incorporated into the appropriate standards manual(s).”



CALEA Commission Bylaws - Section 8.3

“Requests for revisions to the standards manuals may originate from agencies, citizens, other committees of the Commission, and staff, amongst others. As directed by the Standards Review and Interpretations Committee, staff will study the requests and make recommendations to them.”

Waiver Requests: *The Committee will review agencies’ requests for waivers and recommend approval or disapproval to the full Commission. (Note that waivers are provisionally granted, pending the on-site examination by Commission assessors, who are instructed to confirm agencies’ representations about the waiver request and report their findings.)”*



CALEA Commission Bylaws - Section 8.3

“Appeals: *The Committee will review agencies' appeals of staff decisions and forward its recommendations to the full Commission. Appeals may be prompted by staff decisions in such areas as agency eligibility, identification of applicable standards, waiver requests, interpretations of standards, adequacy of self-assessment documentation, on-site assessment findings and other program issues.*

Compliance Enforcement: *The Committee will conduct inquiries regarding reports from Commissioners, staff, agency annual reports, or third parties alleging that accredited agencies are not in compliance with one or more applicable standards. Upon completion of this inquiry, the Committee will recommend an appropriate action to the full Commission.”*



CALEA Commission Bylaws - Section 8.3

“Interpretations: *The Committee will interpret standards statements for agencies and staff.*

The Committee will undertake other projects as assigned by the Chair.”

Things To Do When Advised Of Standards Updates!



- Read the New or Revised Standard carefully!
- Read the Commentary language.
- Watch for new Glossary Terms.
- **Is it Time Sensitive?**
- Will I need to revise policy/procedure?
- **How long will it take to become effective?**

When Does It Become Effective?

- Immediately – **Will be noted in the Standard!**
- Otherwise, you have “**one year from the CALEA conference where the Standard was adopted or revised**” to come into compliance.

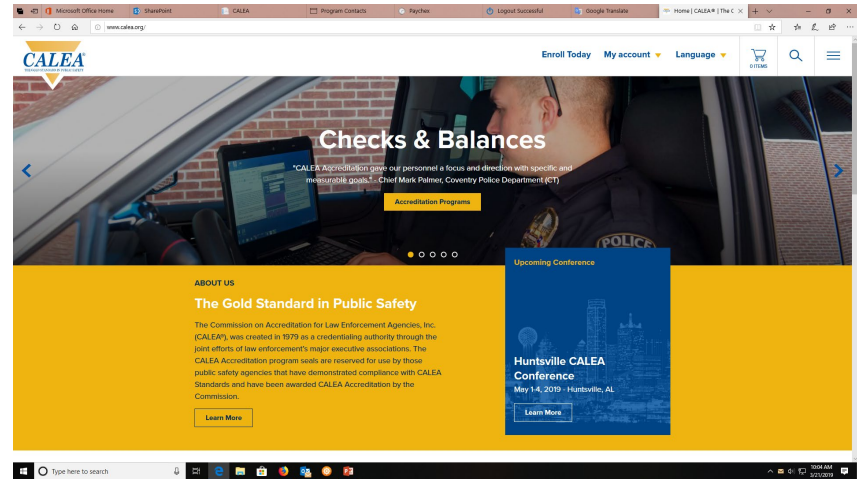


Client Comment on Proposals



1. www.calea.org

You must be logged in!



2. Email staff liaison – Regional Program Manager (RPM).
3. Send correspondence – Appendix C.
4. Contact a CALEA Commissioner.



How Do I make a Recommendation?

- **OPEN YOUR PowerDMS STANDARDS MANUAL AND LOOK AT “APPENDIX C” THIS APPENDIX IS THE SAME FOR ALL FOUR PROGRAMS.**
- **FORM FOR RAISING STANDARDS-RELATED ISSUES**
- COMMISSION ON ACCREDITATION FOR LAW ENFORCEMENT AGENCIES, INC.
- (Use one form per standard and attach additional pages if more space is required for submitting information. Duplicate form for additional standards.)
-
- **STANDARD NUMBER: _____**
-
- Check one of the following:
-
- New Standard Deletion Revision Interpretation
-
- **Explanation of Action Requested:**

Summer Virtual Conference July 2021



Current Standard Manual Versions Upon Conclusion Of The Summer 2021 Conference:

Law Enforcement: Version 6.13

Communications: Version 2.30

Training Academy: Version 2.21

Campus Security: Version 2.5

Fall Virtual Conference SRIC Agenda – Nov. 2021

All Proposed Comments were closed as of Sept. 3rd, 2021



Approved Revised Standards – LE Program:

- Approved a revision to LE Standard 1.2.8 relating to Strip/Body Cavity Searches.
- Approved Glossary Terms for Gender, Gender identity and Gender expression.
- Approved a revision to LE Standard 22.1.3 relating to Benefits Program.
- Approved a revision to LE Standard 33.4.4 relating to Limited Function Alternate Training Requirements.
- Approved a “Title” revision to LE Standard 33.5.3 relating to the Accreditation Process Orientation.

LE 1.2.8 (Approved Revision)

All Proposed New Standard Comments were closed as of Sept. 3rd, 2021

1.2.8 (MMMM) (LE1) Strip/Body Cavity Search

The agency has written procedures for strip and body cavity searches. The procedures shall include:

- a. authority for conducting strip and body cavity searches with and without a warrant;*
- b. provisions for privacy and search by gender, ~~or~~ gender identity/~~expression~~ **and gender** expression;*
- c. provisions for circumstances involving juveniles; and*
- d. reporting requirements.*

LE 1.2.8 (Approved Revision)

All Proposed New Standard Comments were closed as of Sept. 3rd, 2021

1.2.8 (MMMM) (LE1) Strip/Body Cavity Search

Commentary: Strip and body cavity searches are sometimes necessary for agency safety and security or to seize evidence of criminal activity. These searches, however, are highly intrusive and should be conducted within the limits of legal authority, out of public view, and with due regard for human dignity. Some body cavity searches may require special hygienic procedures and qualified medical personnel to conduct the search. Other factors to consider include age, **gender, gender identity, gender expression** and mental capacity of subject to be searched, as well as the environment in which the search occurs. The procedures should guide agency personnel in conducting strip and body cavity searches that will maximize safety, seize necessary evidence, and be considered reasonable by applicable judicial authority. (M M M M) (LE1)

**Fall Virtual Conference
SRIC Agenda – Sept. 2021**

All Proposed Comments were closed as of Sept. 3rd, 2021



Approved Glossary Terms – LE Program:

Gender: The state of being male or female in relation to the social and cultural roles that are considered appropriate for men and women.

Gender identity: One's innermost concept of self as male, female, a blend of both or neither – how individuals perceive themselves and what they call themselves. One's gender identity can be the same or different from their sex assigned at birth.

Gender expression: External appearance of one's gender identity, usually expressed through behavior, clothing, body characteristics or voice, and which may or may not conform to socially defined behaviors and characteristics typically associated with being either masculine or feminine. Others perceive a person's gender through these attributes.

LE 22.1.3 (Approved Revision)

All Proposed New Standard Comments were closed as of Sept. 3rd, 2021

22.1.3 (MMMM) (LE1) Benefits Program

The agency has written directives that describe the following personnel programs:

- a. retirement program;*
- b. health insurance program;*
- c. disability and death benefits program;*
- d. liability protection program;*** and
- e. employee educational benefits, if any.*

LE 22.1.3 (Approved Revision)

All Proposed New Standard Comments were closed as of Sept. 3rd, 2021

22.1.3 (MMMM) (LE1) Benefits Program

Commentary: The agency's retirement program may be provided by a local jurisdiction, the state, or the federal Social Security Act. The program may indicate a minimum-age requirement and a mandatory age for retirement. The directive should note the extent to which each benefit is available to the various classes of personnel employed by the agency (full-time, part-time, volunteer, and reserve personnel, as appropriate).

The agency should, through insurance programs or direct financial support, provide compensation for temporary, partial, or total service-connected disability. A monthly compensation for survivors in case of a service-connected death should be provided.

Specific provisions of the liability protection program should cover employees for actions or omissions directly related to their law enforcement function. The program should protect employees from liability arising from acts or omissions leading to personal injury, death, or property destruction that, in turn, could lead to legal civil action against them.

LE 22.1.3 (Approved Revision)

All Proposed New Standard Comments were closed as of Sept. 3rd, 2021

22.1.3 (MMMM) (LE1) Benefits Program

Commentary: When offered, educational benefits go beyond those opportunities provided employees through in-service, specialized, and advanced training. Generally, the employees pursue higher education on their own initiative and on their own time. Because the value of employees to the organization is enhanced by their continuing education, the agency should encourage and facilitate their pursuit of higher education and provide whatever tangible benefits it can to them for academic achievement. Educational benefits may include leave, scheduling adjustments and accommodation, tuition reimbursement, and salary augmentation based on educational achievement. (M M M M) (LE1)

LE 33.4.4 (Approved Revision)

All Proposed New Standard Comments were closed as of Sept. 3rd, 2021

33.4.4 (MMMM) (LE1) ~~Entry Level~~ Limited Function Alternate Training Requirements

~~The agency requires all individuals charged with performing sworn law enforcement duties to complete an entry level recruit training program equivalent to that required of full-time sworn officers. However, Agencies who do not wishing to include certain employee classifications with law enforcement responsibilities in a full entry level recruit training program may opt that classification out of a full training program by accomplishing the following:~~

- a. *prepare a detailed job analysis for the position which identifies tasks that are law enforcement related; and.*
- b. *develop a matrix that identifies the training, and hours of training provided, of that training for the classification*

LE 33.4.4 (Approved Revision)

All Proposed New Standard Comments were closed as of Sept. 3rd, 2021

33.4.4 (MMMM) (LE1) ~~Entry Level~~ Limited Function Alternate Training Requirements

Commentary: This standard refers to training for employee classifications performing limited law enforcement duties. Agencies using only fully trained sworn officers do not need to comply with this standard. Job tasks may include but are not limited to Community Interaction; Introduction to Basic Law; Post Crime Considerations; Introduction to Traffic; Field Activities; Use of Force; Firearms Training; Self-Defense Tactics; Less-Lethal Force Training; Criminal Arrest Procedures; Criminal Law; Constitutional Law and Court Cases; Search and Seizure; First Aid for Criminal Justice Officers; Law Enforcement Vehicle Operations; Personnel; and any other related task. The Detailed Job **Task** Analysis should also identify that the classification is prohibited from performing any law enforcement related duty for which specific training has not been provided. Any function performed by a classification of employee for a specific type of law enforcement function must be the equivalent of that provided to any full-time sworn law enforcement officer. Agencies choosing to opt out of a full entry level training program must have a job analysis and classification for each function performing sworn law enforcement duties and provide required training for that classification. (M M M M) (LE1)

LE 33.5.3 (Approved Revision)

All Proposed New Standard Comments were closed as of Sept. 3rd, 2021

33.5.3 (MMMM) (LE1) Accreditation ~~Training~~ Process Orientation

Standard Title Change Only! No Changes Made to the Standard Statement or Commentary.

LE 81.2.7 (Approved Revision)

All Proposed New Standard Comments were closed as of Sept. 3rd, 2021

81.2.7 (MMMM) (LE1) Recording and Playback

The agency has the capability of immediate playback of recorded telephone and radio conversations while it maintains a continuous recording of radio transmissions and emergency telephone conversations within the communications center. A written directive establishes procedures for the following:

- a. *a requirement that recordings be retained for a minimum period of **ninety** **thirty** days **and pursuant to state, city, county, or local agency records retention laws**;*
- b. *secure handling and storage for recordings; and*
- c. *criteria and procedures for reviewing recorded conversations.*

LE 81.2.7 (Approved Revision)

All Proposed New Standard Comments were closed as of Sept. 3rd, 2021

81.2.7 (MMMM) (LE1) Recording and Playback

Commentary: No changes. Omitted for brevity.

Fall Virtual Conference SRIC Agenda – Nov. 2021



SRIC Discussions – LE Program:

- **Tabled a proposed new standard addressing exculpatory evidence.**
- **Tabled a proposed revision to LE Standard 41.3.5 relating to protective vests. Staff continuing to work on this.**

Fall Virtual Conference

SRIC Agenda – Nov. 2021



All Proposed Revision Comments were closed as of Sept. 3rd, 2021

Approved Revisions – Comm Program:

- **Approved** a proposed revision to Comm Standard 3.4.3 relating to Employee Consultation.
- **Approved** a proposed revision to Comm Standard 6.1.5 relating to Quality Checks.
- **Approved** a proposed revision to Comm Standard 6.5.4 relating to Recordings and Playback.
- **Approved** a proposed revision to Comm Standard 6.8.7 relating to Records or Information System Password Access.

Comm 3.4.3 (Approved Revision)

All Proposed Comments were closed as of Sept. 3rd, 2021

3.4.3 (MMM) Employee ~~Consulted~~ Consultation

A written directive requires that each employee be consulted at the conclusion of the rating period, to include the following areas:

- a. results of the performance evaluation just completed;*
- b. level of performance expected, rating criteria or goals for the new reporting period; and*
- c. career counseling relative to such topics as ~~advancement,~~ ~~specialization, or training~~ appropriate for the employee's position.*

Commentary: No changes. Omitted for brevity. (MMM)

Comm 6.1.5 (Approved Revision)

All Proposed Comments were closed as of Sept. 3rd, 2021

6.1.5 (MMM) Quality Checks

A written directive establishes a quality assurance program, and includes as a minimum:

- a. documented quality checks of **each** employees' **assigned position, to include appropriate** call taking and dispatch performance;*
- b. frequency and quantity of quality checks;*
- c. process for telecommunicator feedback; and*
- d. management reporting and review process.*

Comm 6.1.5 (Approved Revision)

All Proposed Comments were closed as of Sept. 3rd, 2021

6.1.5 (MMM) Quality Checks

Commentary: **The purpose of quality checks is to ensure the level of service provided is within the agency's expected standard.** This can be direct monitoring of calls or by playback of recordings. The quality checks should cover all aspects of the employee's performance to ensure compliance with agency directives and indicate areas where training or guidance is needed. Recordings of unique situations may be retained for training purposes. Best practices indicate that at least monthly quality checks have proven extremely valuable to ensure the quality of service provided to your customers. **The agency should establish a sufficient number and appropriate frequency to ensure consistency of performance.** The reporting and review process should identify the distribution of the reports within the agency. (M M M)

Comm 6.5.4 (Approved Revision)

All Proposed Comments were closed as of Sept. 3rd, 2021

6.5.4 (MMM) ~~Immediate Playback of Recorded Information~~ Recording and Playback

The agency has the capability of immediate playback of recorded telephone and radio conversations while it maintains a continuous recording of radio transmissions and emergency telephone conversations within the communications center. A written directive establishes procedures for the following:

- a. a requirement that recordings be retained for a minimum period of 30-days **and pursuant to state, city, county, or local agency records retention laws;***
- b. secure handling and storage for recordings; and*
- c. criteria and procedures for reviewing recorded conversations.*

Commentary: No changes. Omitted for brevity. (MMM)

Comm 6.8.7 (Approved Revision)

All Proposed Comments were closed as of Sept. 3rd, 2021

6.8.7 (MMM) Records or Informational System Password Access

The agency has a written directive regarding the computer, record or information systems, either internal or external, that require password access and addresses:

- a. password construction;*
- b. ~~password changes at a minimum of every 90 days;~~ and*
- c. password access termination when employment status or position changes.*

Commentary: No changes. Omitted for brevity. (MMM)

Fall Virtual Conference SRIC Agenda – Nov. 2021

All Proposed Comments were closed as of Sept. 3rd, 2021



Approved Standard Manual Revisions:

Training Academy:

- Approved **deletion** of Standard 4.4.7 relating to the evaluation of probationary academy employees.

Fall Virtual Conference SRIC Agenda – Nov. 2021



Campus Security Program:

No CS program actions were taken at this Commission meeting, therefore there was no PDMS version change in the CS program. Yippy!!

Fall Virtual Conference November 2021



Current Standard Manual Versions Upon Conclusion Of The Fall 2021 Conference:

Law Enforcement: Version 6.14

Communications: Version 2.31

Training Academy: Version 2.22

Campus Security: Version 2.5

Spring Conference SRIC Agenda – March 2022

All Proposed Comments were closed as of Jan. 22nd, 2022



Approved Revised Standards – LE Program:

- Approved a revision to LE Standard 82.1.4 relating to Crime Reporting.

LE 82.1.4 (Approved Revision)

All Proposed Revision Comments were closed as of January 22nd, 2022

82.1.4 (0000) Crime Reporting

A written directive establishes procedures for collecting and submitting crime data to the national or state/provincial reporting system. (no change)

Commentary: **Amended second paragraph to now read** “In the US, ~~depending on local legislation and agency capabilities, the use of either the Uniform Crime Reporting (UCR) system or the National Incident Based Reporting System (NIBRS) will meet the intent of the standard.~~ Canadian agencies ~~use of either~~ **providing crime data for** the Uniform Crime Reporting Incident-Based Survey, ~~or Uniform Crime Reporting Survey~~ **depending on their local legislation and agency capabilities will also meet the intent of the standard.** Agencies in other countries should use similar systems that are available for their specific jurisdiction. Data must be submitted in a timely manner so that the statistical relevance will be maintained.

Spring Conference

SRIC Agenda – March 2022

All Proposed Comments will be closed as of May 20th, 2022



Proposed New Standards – LE Program:

- Discussed proposed new LE Standard 42.2.11 and glossary term relating to Exculpatory Evidence.
- Discussed proposed new LE Standard 46.1.13 relating to Continuity of Operations Plan.

LE 42.2.11 (Proposed New Standard)

All Proposed Comments were closed as of May 20th, 2022

42.2.11 (MMMM) (LE1) Exculpatory Evidence

A written directive describes procedures to ensure exculpatory evidence is provided to prosecuting authorities in current and post-conviction investigations, to include:

- a. designating a position(s) responsible for review of case information to ensure exculpatory evidence has been included prior to submission to prosecuting authorities;*
- b. designating a position responsible for internal review and reporting of employee conduct that may be subject to disclosure in a criminal case;*
- c. documenting notification to prosecuting authorities upon discovery of exculpatory evidence;*
- d. ensuring post-conviction investigations involving claims of omitted exculpatory evidence are not assigned to employee(s) responsible for the original investigation; and*
- e. documenting agency post-conviction investigation actions or activities related to claims of omitted exculpatory evidence.*

LE 42.2.11 (Proposed New Standard)

All Proposed Comments were closed as of May 20th, 2022

42.2.11 (MMMM) (LE1) Exculpatory Evidence

Commentary: When the agency becomes aware of exculpatory evidence, which suggests a suspect's innocence, it is the duty of the agency to provide the evidence to the prosecuting authority and to further investigate the case. The agency should work diligently to continue investigating the incident and to identify and arrest the person responsible for the crime.

Internal review of case information to ensure possible exculpatory evidence has not been omitted, either knowingly or unknowingly, must be conducted by personnel assigned to a position within the agency. In larger agencies, more than one person assigned to a position may perform this function. Ideally, sworn personnel in management positions or supervisory personnel over criminal investigation functions will be assigned to perform this function.

LE 42.2.11 (Proposed New Standard)

All Proposed Comments were closed as of May 20th, 2022

42.2.11 (MMMM) (LE1) Exculpatory Evidence

Commentary: Responsibility for monitoring employee behavior that may negatively affect their status as a credible witness must be assigned to a position within the agency. Typically, the director of an internal affairs component would have access to this information and have the capability to determine behavior associated with questionable credibility. Upon findings of questionable credibility, agencies should weigh the assignment of the officer against the need for credible witness testimony. Some instances of questionable credibility may result in peril to the employee's continued employment at the agency.

Post-conviction investigations involving claims of omitted exculpatory evidence must be thoroughly documented and include details related to when information was received, who received it, and if or when it was provided to prosecuting authorities. Post-conviction investigations must not be conducted by investigative personnel involved in the initial investigation.

LE 42.2.11 (Proposed New Standard)

All Proposed Comments were closed as of May 20th, 2022

42.2.11 (MMMM) (LE1) Exculpatory Evidence

Commentary: When the agency becomes aware of exculpatory evidence, which suggests a suspect's innocence, it is the duty of the agency to provide the evidence to the prosecuting authority and to further investigate the case. The agency should work diligently to continue investigating the incident and to identify and arrest the person responsible for the crime.

Internal review of case information to ensure possible exculpatory evidence has not been omitted, either knowingly or unknowingly, must be conducted by personnel assigned to a position within the agency. In larger agencies, more than one person assigned to a position may perform this function. Ideally, sworn personnel in management positions or supervisory personnel over criminal investigation functions will be assigned to perform this function.

LE 42.2.11 (Proposed New Standard)

All Proposed Comments were closed as of May 20th, 2022

42.2.11 (MMMM) (LE1) Exculpatory Evidence

Commentary: Responsibility for monitoring employee behavior that may negatively affect their status as a credible witness must be assigned to a position within the agency. Typically, the director of an internal affairs component would have access to this information and have the capability to determine behavior associated with questionable credibility. Upon findings of questionable credibility, agencies should weigh the assignment of the officer against the need for credible witness testimony. Some instances of questionable credibility may result in peril to the employee's continued employment at the agency.

Post-conviction investigations involving claims of omitted exculpatory evidence must be thoroughly documented and include details related to when information was received, who received it, and if or when it was provided to prosecuting authorities. Post-conviction investigations must not be conducted by investigative personnel involved in the initial investigation.

LE 46.1.13 (Proposed New Standard)

All Proposed Comments were closed as of May 20th, 2022

46.1.13 (MMMM) (LE1) Continuity of Operations Plan

The agency shall develop a written Continuity of Operations Plan (COOP). The plan shall be exercised every four years.

Commentary: COOP planning is an effort to assure that the capability exists to continue essential agency functions throughout any potential emergency or under other circumstances. The primary objectives of this plan are central to ensuring the continuous performance of an agency's essential functions/operations. These primary objectives also include protection of essential facilities, equipment, vital records, and other assets. This includes the reduction or mitigation of disruptions to operations, assessment and minimization of damage and losses, and facilitation of decision-making during an emergency. In addition, the achievement of a timely and orderly recovery from an emergency and resumption of full service to the community should be included. Exercising the plan is necessary to ensure it continues to meet the appropriate needs of the agency. (M M M M) (LE1)

**Spring Conference
SRIC Agenda – March 2022
All Proposed Comments were closed as of May 20th, 2022**



Proposed new Glossary Term – LE Program:

Exculpatory Evidence: Evidence that is favorable to the accused; is material to the guilt, innocence, or punishment of the accused; and/or may impact the credibility of a government witness, including a law enforcement officer or other agency employee. Impeachment material is included in the disclosure requirements.

Spring Conference

SRIC Agenda – March 2022



All Proposed Comments were closed as of May 20th, 2022

Proposed Revisions – LE Program:

- Discussed a proposed revision to LE Standard 31.4.8 relating to Sworn Appointments.
- Discussed a proposed revision to LE Standard 46.1.5 relating to the Planning Function of the All-Hazards Plan.
- Discussed a proposed revision to LE Standard 81.2.6 relating to Calls for Service for Victim/Witness Calls.

LE 31.4.8 (Proposed Revision)

All Proposed Comments were closed as of May 20th, 2022

31.4.8 (MMMM) Sworn Appointment Requirements

*All ~~any~~ sworn positions must meet ~~any~~ **federal**/state/provincial requirements equivalent to full-time personnel at the time of sworn appointment.*

Commentary: This standard applies to both full-time sworn employees and part-time sworn employees whether paid or unpaid (M M M M)

LE 46.1.5 (Proposed Revision)

All Proposed Comments were closed as of May 20th, 2022

46.1.5 (MMMM) (LE1) Planning Functions

At a minimum, the planning function will address the following:

- a. preparing a documented incident action plan;*
- b. gathering and disseminating information and intelligence; **and***
- ~~*c. participating in a Continuity of Operations Plan (COOP)/Continuity of Government Plan (COG); and*~~
- c. planning post-incident demobilization.*

LE 46.1.5 (Proposed Revision)

All Proposed Comments were closed as of Sept. 3rd, 2021

46.1.5 (MMMM) (LE1) Planning Function

Commentary: The planning function is vital to the success of the critical incident plan. Preparation of a documented incident action plan is one of the first responsibilities of the planning function. This function is also responsible for collecting and evaluating information about the incident, the status of resources, and anticipated equipment and manpower needs. The planning function is typically tasked with assembling information on current and alternative strategies, identifying needs for special resources, providing periodic predictions on incident potential, and preparing recommendations for release of resources.

~~COOP/COG planning is an effort to assure that the capability exists to continue essential agency functions throughout any potential emergency. The primary objectives of this plan are to ensure the continuous performance of a department or agency's essential functions/operations during an emergency, protect essential facilities/equipment/vital records/and other assets, reduce or mitigate disruptions to operation, assess and minimize damage and losses, facilitate decision-making during an emergency, achieve a timely and orderly recovery from an emergency, and resumption of full service to the community. (M M M M)~~
(LE1)

LE 81.2.6 (Proposed Revision)

All Proposed Comments were closed as of May 20th, 2022

81.2.6 (MMMM) (LE1) Calls for Service Information Victim/Witness Calls

A written directive describes procedures to be followed by communications center personnel in responding to calls for information or services, to include the following:

- a. judging characteristics of the call to **provide the responding personnel with the information to** determine whether an emergency or nonemergency response is required;*
- b. informing the caller of the agency's response, including direct law enforcement service and/or referral to other agencies; and*
- c. responding to victim/witness requests for information and/or services to include initial and subsequent requests.*

Commentary: No change. Omitted for brevity.

Spring Conference SRIC Agenda – March 2022



SRIC Discussions – LE Program:

- Tabled a proposed revision to LE Standard 41.3.5 relating to protective vests. Staff continuing to work on this.
- Tabled a review of the term “Available Workforce in the Agency’s Service Community.”
- Tabled a determination of where “comfort dogs” would reside. Options are to make a new Standard for them or keep them in it’s existing Standard.

**Spring Conference
SRIC Agenda – March 2022**



Communications Program:

No COMM program actions were taken at this Commission meeting, therefore there was no PDMS version change in the COMM program. Yippy!!

**Spring Conference
SRIC Agenda – March 2022**



Training Academy Program:

No TA program actions were taken at this Commission meeting, therefore there was no PDMS version change in the TA program. Yippy!!

Spring Conference SRIC Agenda – March 2022

All Proposed Comments were closed as of Jan. 22nd, 2022



Approved Revised Standards – CS Program:

- Approved a revision to the title only of CS Standard 22.2.1 relating to Preliminary Investigations. The word “Criminal” has been deleted.

CS 22.2.1 (Approved Revision)

All Proposed Revision Comments were closed as of January 22nd, 2022

22.2.1 (MMMM) (CS1) Preliminary **Criminal** Investigations

A written directive establishes steps to be followed in conducting preliminary investigations, to include: (no change to the standard statement or bullets. Bullets omitted for brevity)

Commentary: (no change to commentary language)

Spring Conference

SRIC Agenda – March 2022

All Proposed Comments were closed as of May 20th, 2022



Proposed Revisions – CS Program:

- **Discussed a proposed revision to CS Standard 17.2.8 relating to Emotional Stability/Psychological Fitness Evaluations.**

CS 17.2.8 (Proposed Revision)

All Proposed Comments were closed as of May 20th, 2022

17.2.8 (MMMM) (CS1) Emotional Stability / Psychological Fitness Examinations

An emotional stability and psychological fitness examination of each candidate for armed positions is conducted and assessed by a qualified professional prior to appointment. ~~to probationary status.~~

Commentary: None. (M M M M) (CS1)

**Spring Conference
March 2022**



**Current Standard Manual Versions Upon
Conclusion Of The Spring 2022 Conference:**

Law Enforcement: Version 6.15

Communications: Version 2.31

Training Academy: Version 2.22

Campus Security: Version 2.6

Summer Conference SRIC Agenda – July 2022

All Proposed Comments were closed as of May 20th, 2022



Approved **New** Standard – LE Program:

- Approved new LE Standard 46.1.13 relating to Continuity of Operations Plan.

LE 46.1.13 (Approved New Standard)

All Proposed Comments were closed as of May 20th, 2022

46.1.13 (MMMM) (LE1) Continuity of Operations Plan

The agency has a written Continuity of Operations Plan (COOP), which is exercised every four years.

Commentary: The primary objectives of this plan are central to ensuring the continuous performance of an agency's essential functions and operations during emergency or other critical circumstances. This includes protection of facilities, equipment, vital records, and other assets. The reduction or mitigation of disruptions to operations, assessment and minimization of damage and losses, and facilitation of decision-making during periods of emergency should also be considered in planning. In addition, the achievement of a timely and orderly recovery from an emergency and resumption of full service should be included. Plans may be limited to single agency operations, or the agency may be a component of a broader governmental plan involving multiple entities.

LE 46.1.13 (Approved New Standard)

All Proposed Comments were closed as of May 20th, 2022

46.1.13 (MMMM) (LE1) Continuity of Operations Plan

The agency has a written Continuity of Operations Plan (COOP), which is exercised every four years.

Commentary: (cont.) Consideration should be given to the relocation of operational facilities, maintaining network connectivity, and the potential impact of staffing limitations. Exercising the plan is necessary to ensure it continues to meet the appropriate needs of the agency; however, actual plan implementation may meet the intent of this standard if relevant debriefing and evaluation of plan effectiveness is applied. (M M M M) (LE1).

Summer Conference SRIC Agenda – July 2022

All Proposed Comments were closed as of May 20th, 2022



Approved Revised Standards – LE Program:

- Approved a revision to the LE Standard 31.4.8 relating to Sworn Appointment Requirements.
- Approved a revision to LE Standard 46.1.5 relating to Planning Function.
- Approved a revision to LE Standard 81.2.6 relating to Calls For Service Information Victim/Witness Calls.

LE 31.4.8 (Approved Revision)

All Proposed Revised Standard Comments were closed as of May 20th, 2022

31.4.8 (MMMM) Sworn Appointment Requirements

Any ~~Any~~ **All sworn** ~~position~~ **positions** must meet all ~~state/provincial~~ **federal/state/provincial** requirements equivalent to full-time sworn personnel at the time of sworn appointment.

Commentary: ~~None.~~ **This standard applies to both full-time sworn employees and part-time sworn employees whether paid or unpaid.**

LE 46.1.5 (Approved Revision)

All Proposed Revised Standard Comments were closed as of May 20th, 2022

46.1.5 (MMMM) (LE1) Planning Functions

At a minimum, the planning function will address the following:

- a. preparing a documented incident action plan;*
- b. gathering and disseminating information and intelligence; **and***
- ~~*c. participating in a Continuity of Operations Plan (COOP)/Continuity of Government Plan (COG); and*~~
- c. planning post-incident demobilization.*

LE 46.1.5 (Approved Revision)

All Proposed Revised Standard Comments were closed as of May 20th, 2022

46.1.5 (MMMM) (LE1) Planning Function

Commentary: The planning function is vital to the success of the critical incident plan. Preparation of a documented incident action plan is one of the first responsibilities of the planning function. This function is also responsible for collecting and evaluating information about the incident, the status of resources, and anticipated equipment and manpower needs. The planning function is typically tasked with assembling information on current and alternative strategies, identifying needs for special resources, providing periodic predictions on incident potential, and preparing recommendations for release of resources.

~~COOP/COG planning is an effort to assure that the capability exists to continue essential agency functions throughout any potential emergency. The primary objectives of this plan are to ensure the continuous performance of a department or agency's essential functions/operations during an emergency, protect essential facilities/equipment/vital records/and other assets, reduce or mitigate disruptions to operation, assess and minimize damage and losses, facilitate decision-making during an emergency, achieve a timely and orderly recovery from an emergency, and resumption of full service to the community. (M M M M) (LE1)~~

LE 81.2.6 (Approved Revision)

All Proposed Revised Standard Comments were closed as of May 20th, 2022

81.2.6 (MMMM) (LE1) Calls for Service Information Victim/Witness Calls

A written directive describes procedures to be followed by communications center personnel in responding to calls for information or services, to include the following:

- a. judging characteristics of the call to **provide the responding personnel with the information to** determine whether an emergency or nonemergency response is required;*
- b. informing the caller of the agency's response, including direct law enforcement service and/or referral to other agencies; and*
- c. responding to victim/witness requests for information and/or services to include initial and subsequent requests.*

Commentary: No change. Omitted for brevity.

Summer Conference SRIC Agenda – July 2022



Proposed New Standard – LE Program:

- SRIC continued to discuss from our Spring 2022 conference a proposed new LE Standard 42.2.11 and glossary term relating to Exculpatory Evidence.

LE 42.2.11 (Proposed New Standard)

All Proposed Comments will be closed as of late September 2022

42.2.11 (MMMM) (LE1) Exculpatory Evidence

A written directive describes procedures to ensure exculpatory evidence is provided to prosecuting authorities in current and post-conviction investigations, to include:

- a. designating a position(s) responsible for review of case information to ensure exculpatory evidence has been included prior to submission to prosecuting authorities;*
- b. designating a position responsible for internal review and reporting of employee conduct that may be subject to disclosure in a criminal case;*
- c. documenting notification to prosecuting authorities upon discovery of exculpatory evidence;*
- d. ensuring post-conviction investigations involving claims of omitted exculpatory evidence are not assigned to employee(s) responsible for the original investigation; and*
- e. documenting agency post-conviction investigation actions or activities related to claims of omitted exculpatory evidence.*

LE 42.2.11 (Proposed New Standard)

All Proposed Comments will be closed as of late September 2022

42.2.11 (MMMM) (LE1) Exculpatory Evidence

Commentary: When the agency becomes aware of exculpatory evidence, which suggests a suspect's innocence, it is the duty of the agency to provide the evidence to the prosecuting authority and to further investigate the case. The agency should work diligently to continue investigating the incident and to identify and arrest the person responsible for the crime.

Internal review of case information to ensure possible exculpatory evidence has not been omitted, either knowingly or unknowingly, must be conducted by personnel assigned to a position within the agency. In larger agencies, more than one person assigned to a position may perform this function. Ideally, sworn personnel in management positions or supervisory personnel over criminal investigation functions will be assigned to perform this function.

LE 42.2.11 (Proposed New Standard)

All Proposed Comments will be closed as of late September 2022

42.2.11 (MMMM) (LE1) Exculpatory Evidence

Commentary: Responsibility for monitoring employee behavior that may negatively affect their status as a credible witness must be assigned to a position within the agency. Typically, the director of an internal affairs component would have access to this information and have the capability to determine behavior associated with questionable credibility. Upon findings of questionable credibility, agencies should weigh the assignment of the officer against the need for credible witness testimony. Some instances of questionable credibility may result in peril to the employee's continued employment at the agency.

Post-conviction investigations involving claims of omitted exculpatory evidence must be thoroughly documented and include details related to when information was received, who received it, and if or when it was provided to prosecuting authorities. Post-conviction investigations must not be conducted by investigative personnel involved in the initial investigation.

Summer Conference

SRIC Agenda – July 2022



All Proposed Comments will be closed as of late September 2022

Proposed Revisions – LE Program:

- Discussed a proposed revision to LE Standard 83.2.4 relating to Equipment and Supplies.

LE 83.2.4 (Proposed Revision)

All Proposed Comments were closed as of May 20th, 2022

83.2.4 (MMMM) (LE1) Equipment and Supplies

The agency provides or has access to personnel, equipment, and supplies used for processing scenes for the following purpose:

- a. recovery of latent fingerprints;*
- b. Photography and videography;*
- c. ~~sketch of the scene~~ **a sketch and/or digital rendering of the scene; and***
- d. collection and preservation of physical evidence.*

Commentary: No change. Omitted for brevity.

Summer Conference SRIC Agenda – July 2022



SRIC Discussions & Manual Updates– LE Program:

- Tabled until the November 2022 conference a discussion on “available workforce” in an agency’s service area.
- Tabled a proposed revision to LE Standard 41.3.5 relating to protective vests. Staff continuing to work on this.
- Tabled until the November 2022 conference a discussion on a possible “no knock” warrants Standard.

Summer Conference SRIC Agenda – July 2022



SRIC Discussions & Manual Updates– LE Program:

- Revised Appendix' "F" and "J" verbiage to align with recent changes in the LE program.

Summer Conference

SRIC Agenda – July 2022



All Proposed Revision Comments will be closed as of late September 2022

Proposed Revision – Comm Program:

- **Discussed a proposed revision to Comm Standard 5.2.9 relating to Accreditation Training.**
- **No other Comm program actions taken during this conference.**

Comm 5.2.9 (Proposed Revision)

All Proposed Comments will be closed as of late September 2022

5.2.9 (MMM) Accreditation Training

Familiarization with the accreditation process is provided to agency employees as follows:

- a. to all newly hired agency personnel within thirty days after their employment begins; **and***
- b. to all agency personnel during the self-assessment phase associated with achieving initial accreditation. ~~;~~ ~~and~~*
- c. ~~to all agency personnel prior to an on-site assessment.~~*

Commentary: No changes. Omitted for brevity. (MMM)

Summer Conference

SRIC Agenda – July 2022



All Proposed Revision Comments will be closed as of late September 2022

Proposed Revision – TA Program:

- Discussed a proposed revision to TA Standard 4.7.4 relating to Accreditation Process Information.
- No other TA program actions taken during this conference.

TA 4.7.4 (Proposed Revision)

All Proposed Comments will be closed as of late September 2022

4.7.4 (M) Accreditation Process Information

Familiarization with the accreditation process is provided to agency employees as follows:

- a. newly hired or assigned within 30 days after their employment begins; **and***
- b. during the self-assessment phase associated with achieving initial accreditation. **;**~~and~~*
- c. ~~prior to an on-site assessment.~~*

Commentary: *No changes. Omitted for brevity. (M)*

Summer Conference SRIC Agenda – July 2022

All Proposed Comments were closed as of May 20th, 2022



Approved Revised Standard – CS Program:

- Approved a revision to CS Standard 17.2.8 relating to Emotional Stability / Psychological Fitness Examinations.

CS 17.2.8 (Approved Revision)

All Proposed Comments were closed as of May 20th, 2022

17.2.8 (MMMM) (CS1) Emotional Stability / Psychological Fitness Examinations

An emotional stability and psychological fitness examination of each candidate for armed positions is conducted and assessed by a qualified professional prior to appointment. ~~to probationary status.~~

Commentary: None. (M M M M) (CS1)

Summer Conference

SRIC Agenda – July 2022



All Proposed Revision Comments will be closed as of late September 2022

Proposed Revision – CS Program:

- Discussed a proposed revision to CS Standard 18.5.3 relating to Accreditation Information.

CS 18.5.3 (Proposed Revision)

All Proposed Comments will be closed as of late September 2022

18.5.3 (MMMM) (CS1) Accreditation Information

Agency personnel shall receive information regarding the accreditation process as follows:

- a. to all newly hired agency personnel within thirty days after their employment begins or within thirty days after completing the initial training program; **and***
- b. to all agency personnel during the self-assessment phase associated with achieving initial accreditation. **;** ~~and~~*
- c. ~~to all agency personnel prior to an on-site assessment.~~*

Commentary: No changes. Omitted for brevity. (MMMM) (CS1)

Summer Conference July 2022



Current Standard Manual Versions Upon Conclusion Of The Summer 2022 Conference:

Law Enforcement: Version 6.16

Communications: Version 2.31

Training Academy: Version 2.22

Campus Security: Version 2.7

Fall Conference
SRIC Agenda – November 2022
All Proposed Comments were closed as of Sept. 23rd , 2022



Approved **New Standard – LE Program:**

- **Approved new LE Standard 42.1.6 and glossary term relating to Exculpatory Evidence.**
- **Approved new LE Standard 45.2.3 relating to CALEA Public Comment Portal.**

LE 42.1.6 (Approved New Standard)

All Proposed Comments were closed as of Sept. 23rd, 2022

42.1.6 (MMMM) (LE1) Exculpatory Evidence

A written directive describes procedures to ensure exculpatory evidence is provided to prosecuting authorities in current and post-conviction investigations.

Commentary: This standard is not intended to address typical or general investigations where it is presumed all relevant information gleaned from the current investigation is provided to prosecutors. The intent is to ensure a process by which to provide information to prosecutors should the agency become aware of previously unknown or unrecognized exculpatory evidence for which a defendant is subject to, or is experiencing, a significant and on-going deprivation of liberty.

Agencies should have procedures in place when the agency becomes aware of any potential exculpatory evidence, which suggests a suspect's innocence. The duty of the agency is to ensure the information and evidence is provided to the prosecuting authority when the agency becomes aware of the information.

LE 42.1.6 (Approved New Standard)

All Proposed Comments were closed as of Sept. 23rd, 2022

42.1.6 (MMMM) (LE1) Exculpatory Evidence

Commentary (cont.): Post-conviction investigations involving claims of omitted exculpatory evidence must be thoroughly documented and include details related to when information was received, who received it, and if or when it was provided to prosecuting authorities. Postconviction investigations where claims of omitted exculpatory evidence are the result of the initial investigation by the agency should not be conducted by investigative personnel involved in the initial investigation. (M M M M) (LE1)

Fall Conference
SRIC Agenda – November 2022
All Proposed Comments were closed as of Sept. 23rd , 2022



Approved new Glossary Term – LE Program:

Exculpatory Evidence: Evidence that is favorable to the accused; is material to the guilt, innocence, or punishment of the accused; and/or may impact the credibility of a government witness, including a law enforcement officer or other agency employee. Impeachment material is included in the disclosure requirements for prosecutors, however not intended to be for typical investigations which may or may not be prosecuted.

LE 45.2.3 (Approved New Standard)

All Proposed Comments were closed as of Sept. 30th , 2022

45.2.3 (MMMM) (LE1) Accreditation Public Comment

At least annually, the agency posts, for a period of at least 60 days, a notice to its service community announcing the availability of the CALEA public access portal to allow for comment on the performance of the agency.

Commentary: CALEA maintains an access portal which allows for comment and feedback with regard to candidate agencies seeking initial accreditation or reaccreditation status. The link for this portal can be found on the CALEA corporate website (www.calea.org). The specific associated link should be posted on the agency's website, submitted to local media outlets, and announced on social media and other locations where members of the public are likely to see the information. The link should be posted with notation that access is provided as an opportunity for comments, commendations, and other information regarding the agency's quality of service or other information relevant to the accreditation process. It is recommended the portal link be posted perpetually; however, the standard only requires annual notice and 60 day posting. (M M M M) (LE1) EFFECTIVE JANUARY 1 , 2023

Fall Conference
SRIC Agenda – November 2022
All Proposed Comments will be closed as of Sept. 23rd, 2022



Approved Revisions – LE Program:

- **Approved a revision to LE Standard 83.2.4 relating to Equipment and Supplies.**

LE 83.2.4 (Approved Revision)

All Proposed Comments were closed as of Sept. 23rd, 2022

83.2.4 (MMMM) (LE1) Equipment and Supplies

The agency provides or has access to personnel, equipment, and supplies used for processing scenes for the following purpose:

- a. recovery of latent fingerprints;*
- b. Photography and videography;*
- c. ~~sketch of the scene~~ **a sketch and/or digital rendering of the scene; and***
- d. collection and preservation of physical evidence.*

Commentary: No change. Omitted for brevity.

Fall Conference

SRIC Agenda – November 2022

All Proposed Comments will be closed as of Sept. 23rd, 2022



Proposed Revisions – LE Program:

- Discussed a proposed revision to LE Standard 74.3.1 relating to Procedure, Criminal Process.

LE 74.3.1 (Proposed Revision)

All Proposed Comments were closed as of December 22nd, 2022

74.3.1 (MMMM) Procedure, Criminal Process

A written directive provides procedures related to ~~Written Directives govern the execution of~~ *criminal process documents, including:*

- a. issuing and serving summonses or subpoenas;*
- b. obtaining and executing arrest warrants;*
- c. obtaining and executing search warrants;*
- d. obtaining and executing “no knock” warrants, if authorized; and*
- e. any other criminal process documents as defined by the agency.*

Commentary: The directives should address the types of warrants to be executed, including search and arrest warrants, territorial limitations upon execution, time requirements for execution, ~~statutory~~ provisions for summoning aid **to include fire and medical personnel**, and procedures for the issuance of summons in lieu of arrest.

LE 74.3.1 (Proposed Revision)

All Proposed Comments were closed as of December 22nd, 2022

74.3.1 (MMMM) Procedure, Criminal Process

Commentary (cont.): ~~Appropriate legal application and provisions to include any prohibitions for "no-knock" warrants should be addressed. Consideration~~
Considerations should also be given to such matters as standards for the use of force, ~~statutory provisions respecting immunity from arrest~~ **constitutional requirements**, as well as other legal provisions pertaining to arrest in the jurisdiction, **if required.**

Search warrants can be an important resource for law enforcement but requires precise technical and legal requirements be met. Failing to account for these requirements may invalidate the warrant, lead to suppression of evidence, and result in liability and safety issues for involved officers. Appropriate legal application and provisions to include any prohibitions for "no-knock" warrants should be addressed. "No-knock" warrant procedures, if authorized, should require documentation of justification and circumstances, and include supervisory review and approval. Factors such as the potential for physical violence to law enforcement personnel or others, as well as the effective control of the scene should be considered.

(M M M M)

Fall Conference
SRIC Agenda – November 2022
All Proposed Comments were closed as of Sept. 23rd , 2022



Approved **New Standard – COMM Program:**

- **Approved new Comm Standard 2.6.8 relating to CALEA Public Comment Portal.**

COMM 2.6.8 (Approved New Standard)

All Proposed Comments were closed as of Sept. 30th , 2022

2.6.8 (MMM) Accreditation Public Comment

At least annually, the agency posts, for a period of at least 60 days, a notice to its service community announcing the availability of the CALEA public access portal to allow for comment on the performance of the agency.

Commentary: CALEA maintains an access portal which allows for comment and feedback with regard to candidate agencies seeking initial accreditation or reaccreditation status. The link for this portal can be found on the CALEA corporate website (www.calea.org). The specific associated link should be posted on the agency's website, submitted to local media outlets, and announced on social media and other locations where members of the public are likely to see the information. The link should be posted with notation that access is provided as an opportunity for comments, commendations, and other information regarding the agency's quality of service or other information relevant to the accreditation process. It is recommended the portal link be posted perpetually; however, the standard only requires annual notice and 60 day posting. (M M M) EFFECTIVE JANUARY 1 , 2023

Fall Conference

SRIC Agenda – November 2022

All Proposed Comments will be closed as of Sept. 23rd, 2022



Approved Revisions – COMM Program:

- Approved a revision to COMM Standard 5.2.9 relating to Accreditation Training.
- No other Comm program actions taken during this conference.

Comm 5.2.9 (Approved Revision)

All Proposed Comments were closed as of September 23rd, 2022

5.2.9 (MMM) Accreditation Training

Familiarization with the accreditation process is provided to agency employees as follows:

- a. to all newly hired agency personnel within thirty days after their employment begins; **and***
- b. to all agency personnel during the self-assessment phase associated with achieving initial accreditation. ~~;~~ ~~and~~*
- c. ~~to all agency personnel prior to an on-site assessment.~~*

Commentary: No changes. Omitted for brevity. (MMM)

Fall Conference
SRIC Agenda – November 2022
All Proposed Comments were closed as of Sept. 30th, 2022



Approved **New Standard – TA Program:**

- **Approved new TA Standard 7.1.9 relating to CALEA Public Comment Portal.**

TA 7.1.9 (Approved New Standard)

All Proposed Comments were closed as of Sept. 30th , 2022

7.1.9 (M) Accreditation Public Comment

At least annually, the agency posts, for a period of at least 60 days, a notice to its service community announcing the availability of the CALEA public access portal to allow for comment on the performance of the agency.

Commentary: CALEA maintains an access portal which allows for comment and feedback with regard to candidate agencies seeking initial accreditation or reaccreditation status. The link for this portal can be found on the CALEA corporate website (www.calea.org). The specific associated link should be posted on the agency's website, submitted to local media outlets, and announced on social media and other locations where members of the public are likely to see the information. The link should be posted with notation that access is provided as an opportunity for comments, commendations, and other information regarding the agency's quality of service or other information relevant to the accreditation process. It is recommended the portal link be posted perpetually; however, the standard only requires annual notice and 60 day posting. (M) EFFECTIVE JANUARY 1 , 2023

Fall Conference
SRIC Agenda – November 2022
All Proposed Comments were closed as of Sept. 23rd, 2022



Approved Revisions – TA Program:

- **Approved a revision to TA Standard 4.7.4 relating to Accreditation Training.**
- **No other TA program actions taken during this conference.**

TA 4.7.4 (Approved Revision)

All Proposed Comments were closed as of September 23rd, 2022

4.7.4 (M) Accreditation Training

Familiarization with the accreditation process is provided to agency employees as follows:

- a. to all newly hired agency personnel within thirty days after their employment begins; **and***
- b. to all agency personnel during the self-assessment phase associated with achieving initial accreditation. ~~;~~ ~~and~~*
- c. ~~to all agency personnel prior to an on-site assessment.~~*

Commentary: No changes. Omitted for brevity. (M)

Fall Conference
SRIC Agenda – November 2022
All Proposed Comments were closed as of Sept. 30th, 2022



Approved **New Standard – CS Program:**

- **Approved new TA Standard 23.2.5 relating to CALEA Public Comment Portal.**

CS 23.2.5 (Approved New Standard)

All Proposed Comments were closed as of Sept. 30th , 2022

23.2.5 (MMMM) (CS1) Accreditation Public Comment

At least annually, the agency posts, for a period of at least 60 days, a notice to its service community announcing the availability of the CALEA public access portal to allow for comment on the performance of the agency.

Commentary: CALEA maintains an access portal which allows for comment and feedback with regard to candidate agencies seeking initial accreditation or reaccreditation status. The link for this portal can be found on the CALEA corporate website (www.calea.org). The specific associated link should be posted on the agency's website, submitted to local media outlets, and announced on social media and other locations where members of the public are likely to see the information. The link should be posted with notation that access is provided as an opportunity for comments, commendations, and other information regarding the agency's quality of service or other information relevant to the accreditation process. It is recommended the portal link be posted perpetually; however, the standard only requires annual notice and 60 day posting. (MMMM) (CS1) EFFECTIVE JANUARY 1 , 2023

Fall Conference
SRIC Agenda – November 2022
All Proposed Comments were closed as of Sept. 23rd, 2022



Approved Revisions – CS Program:

- **Approved a revision to CS Standard 18.5.3 relating to Accreditation Training.**
- **No other CS program actions taken during this conference.**

CS 18.5.3 (Approved Revision)

All Proposed Comments were closed as of September 23rd, 2022

18.5.3 (MMMM) (CS1) Accreditation Training

Familiarization with the accreditation process is provided to agency employees as follows:

- a. to all newly hired agency personnel within thirty days after their employment begins; **and***
- b. to all agency personnel during the self-assessment phase associated with achieving initial accreditation. ~~;~~ ~~and~~*
- c. ~~to all agency personnel prior to an on-site assessment.~~*

Commentary: No changes. Omitted for brevity. (MMMM) (CS1)

**Fall Conference
November 2022**



**Current Standard Manual Versions Upon
Conclusion Of The Fall 2022 Conference:**

Law Enforcement: Version 6.17

Communications: Version 2.32

Training Academy: Version 2.23

Campus Security: Version 2.8



CALEA PROGRAM UPDATES

PowerDMS – Standards Manual Version Updates:

Agencies should be updating their applicable program versions on a regular basis when notified by CALEA. We are seeing many agencies that have not updated multiple versions thinking that they didn't have to during their current cycle. Agencies closely approaching an annual CSM file review should consult their RPM before upgrading to the most current version as this might interfere with the file review process by the CSM. When in doubt, contact your RPM.



CALEA PROGRAM UPDATES

CALEA Assessment Services Changes – 2023

CALEA[®] has hired (3) Assessment Service Managers (ASMs) in late 2022 who will split up the workload of our client agencies. These ASMs, along with our Assessment Coordinator and Administrative Assessment Support Coordinator, will work as a team to schedule annual remote file review and in-person site-based assessments. Agencies received notice on February 15, 2023, that the CALEA Guide to Successful Accreditation Management (CGSAM) has been updated to v1.7. Agencies are strongly encouraged to review this publication thoroughly, with special attention to Chapters 4 & 5, to see all the changes!



CALEA PROGRAM UPDATES

CALEA Continued Compliance Implementation

CALEA® recognizes that in order to maintain its commitment to excellence, a continual review of its processes are conducted. The accreditation process is considered an essential management model that guides public safety agencies through organizational growth, challenges, and change. The accreditation process is not to be viewed as an event that occurs once every review cycle; rather, as an on-going, quality performance review of the agency. A successful reaccreditation is contingent upon the agency's ability to demonstrate continued compliance with applicable standards. This is accomplished by providing consistent accreditation maintenance, tracking agency performance, and identifying changes to agency procedures. For those tenured agencies that have a long-standing knowledge of the process, historically this was viewed with a beginning and end of an “accreditation cycle”, with the site-based assessment representing the end and then beginning a new “cycle” with the beginning of the next assessment.



CALEA PROGRAM UPDATES

CALEA Continued Compliance Implementation

(Cont.) The Continued Compliance process encourages agencies to approach the web-based assessment and the site-based assessment as a point in time rather than a deadline. **To this end, any agency awarded after January 2021 must follow the CALEA Best Practices, now requiring agencies to copy all attachments to their next assessment, always providing 4 years of documentation of compliance and in accordance with Appendix G.** Updates have been made in *CALEA's Guide to Successful Accreditation Management* so please review that in detail as soon as practical.

[Continued Compliance 10-27-20 FNL \(calea.org\)](#)

Questions may be directed to your Regional Program Manager at any time.

LE Program Chapter 91 Applicability – Campus Law Enforcement

As it relates to determining Chapter 91 applicability, the CALEA Commission has determined that if the service arrangement on the campus rises to the level of requiring a contractual agreement as defined in Chapter 3 – Contractual Agreements for Law Enforcement Services, then the Standards will be deemed applicable, and compliance must be addressed. However, if no contract for services exists and services to the college are commensurate to services provided to other locations within the jurisdiction, then the standards would not be applicable. . Any agency representative having questions regarding the applicability of the standards in Chapter 91 (or elsewhere) should contact their CALEA Regional Program Manager for direction. The distinctions denoted in this training are important and seemingly insignificant service arrangements can have significant implications on standards applicability.



CALEA PROGRAM UPDATES

For our multiple program clients: With the release of the new CALEA website and updated CALEA Guide to Successful Accreditation Management (CGSAM), the current versions of the Multi-program Crosswalk for LE to TA, LE to Comm and CS to Comm can be found within the CGSAM, bottom of Chapter 4 - Assessment. You will also need to be logged into the CALEA website as a client in order to acquire and download the documents!



CALEA PROGRAM UPDATES

At the conclusion of the Jacksonville, FL conference in November 2017, the CALEA Commission approved the resolution confirming the accepted compliance of the Standards contained within Chapter 81 of the LE Standards Manual **IF** the agency uses a CALEA accredited Communications Center. Just place a copy of that Comm Center CALEA award certificate into Standard 81.1.1 as a WD.



CALEA PROGRAM UPDATES

Additionally, at the conclusion of the Jacksonville, FL conference in November 2017, the Commission recognized that the Standards contained within Chapter 33 (Training) of the LE Standards Manual must be addressed individually for compliance **whether or not** the agency uses a CALEA accredited Training Academy.



CALEA PROGRAM UPDATES

All agencies receiving an accreditation award will be sent a letter from Assessment Services immediately following the conference outlining your next cycles annual review dates and site-based assessment dates. Please review these dates and if you have any conflicts with any of them, you need to immediately notify Assessment Coordinator Kim Crannis-Curl (kcrannis@calea.org). For accredited agencies, there is no longer a need to submit an Assessment Information Transmittal form to your RPM. **NOTE:** Agency's requesting their **initial** assessment will still need to submit the form. Contact your RPM!



CALEA PROGRAM UPDATES

CALEA Information Management & Reporting System:

- After the initial invite to CIMRS (first year) there will be no new invite for years 2, 3 and 4. You will use the same login info provided to you in the initial email by CALEA. Should you forget your password, use your email address, hit the forgot password button and you will get a new password.
- Your agency will only need to complete the Authorized Full Time Personnel on the initial Year 1 and in Year 4, and as such, this is only visible on those two timeframes.
- Annual Status Reports (ASR) are now in CIMRS. The ASR is not needed & no longer visible on a Year 4 review for all agencies.



CALEA PROGRAM UPDATES

CALEA Information Management & Reporting System:

The CEO is now the only one who can see/download reports from CIMRS. Once notified that an annual review/ASR has been submitted, the AM has only 14-days to make data table corrections or enter comments. The RPM will alert the AM when an annual review report is available for CEO review. Note that your CSM review report will not be available until you finish entering all info into it. (Agency info, Tables, ASR's, etc.)



CALEA PROGRAM UPDATES

Compliance Service Member (CSM) Interaction:

When an agency has been apprised of their upcoming annual compliance review, the name and contact information of the CSM will be provided. You have the ability to work with the CSM on how and what the review will cover as it relates to Standard numbers, etc. Please contact your CSM early on and get that dialog going. Important! Open up **ALL** Standards files for the CSM, not just the ones that will be reviewed!!!!



CALEA PROGRAM UPDATES

CSM Review & Site-Based Assessment Team:

Not all PDMS Standards files may be reviewed at the conclusion of the CSM reviews (Years 1-4). Site-Based assessors will not review files that may not have been completed in CSM review process. This is for information only and should not be cause for concern. Obviously, compliance for Standards will be confirmed through a number of ways outside of file review. Concerns should be directed to Assessment Services as needed.



CALEA PROGRAM UPDATES

CSM Review & Site-Based Assessment Team:

Agencies are supposed to provide the Site-Based Assessors with areas of focus. Areas of focus can be anything from seeking guidance on how to better the agency or to showcase the agency on programs or initiatives that have shown positive outcomes. Identified focus areas will be discussed at length during the site-based assessment.



CALEA PROGRAM UPDATES

CALEA Policy Resource Library:

This is a new program that replaces the existing Policy Library that CALEA hosted on our website, which was not widely used. Over the past few months, we have been working with our partners at PowerDMS to create a new resource for our clients called the “CALEA Policy Resource Library”. For those that are not yet aware, we collected policies from ten CALEA-Accredited LE agencies and will make them available to other CALEA accredited agencies to provide real-world examples of how these agencies are developing their policies against the LE1 standards manual. In the future, the Policy Resource Library will also include sample proofs and other relevant resource content to standards from organizations like the Police Foundation. All of these resources are available through a new feature directly through your agency's PowerDMS site. We believe this will help to streamline the accreditation process and assist with more rapid and effective policy development. As a CALEA-enrolled agency, there is no additional cost for this product.



CALEA PROGRAM UPDATES

CALEA Policy Resource Library:

To get connected, simply go to www.powerdms.com/cprl and fill out the form. Once you fill out the form, you will receive instructions from PowerDMS in 2-3 weeks that will allow you to login to your PowerDMS and finish the connection. This is a one-time process, and once you connect as a user, you will not have to do this again. Once you are connected to the CALEA Policy Resource Library, and you have a valid email address in your CALEA profile, you will be notified via email of any changes to existing content or new content added. CALEA strongly suggests that new CALEA clients or new AM's/members to an accreditation team use this as a training tool. CALEA's other programs will be added soon.



CALEA PROGRAM UPDATES

PowerDMS Enhancement:

PowerDMS has recently opened up a “University Training” resource on their website. CALEA clients may have noticed it when they hover over the “Help” tab on their toolbar when logged into PDMS. This resource has (3) free classes that a person can take to learn more about PDMS. Refer to <https://university.powerdms.com/catalog> for more info.



CALEA PROGRAM UPDATES

CALEA AM Online Training Course:

APCO/CALEA have a very robust AM training course that will satisfy AM training Standards. Refer to <https://www.apcointl.org/training-and-certification/disciplines/all-courses/> for more information and to register for this syllabus. CALEA strongly encourages AMs to take this training.

CALEA PROGRAM UPDATES



Future Conferences:

2023 Sites

Cancelled – March 29 to April 1
Oklahoma City, OK – July 26-29
Bellevue, WA – November 8-11

2024 Sites

Montgomery, AL – July 24-27
Winston-Salem, NC – July 24-27
Jacksonville, FL – November 13-16

Power Point



A copy of this presentation is available on the CALEA website under “Client Resources.” You need to be logged in as a client to see that link.

**RPM Mark S. Mosier – Pacific/Pacific Northwest and Rocky Mountain
Regions**

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